

We are committed to supporting and stimulating creative activity in the unit. Sometimes this might mean a band want to bring in their own PA or equipment, or a performer wishing to use their own stage lights etc. That's great and we encourage you to use the space in a way that works for you, however we must also put the public's safety as a priority. As such we have developed the following policy to ensure safety and liability are all understood.

It is part of the terms of the hire that you read, understand and agree to the terms set out below at your event. We are trialling this policy from February 2019, and it will be subject to a 3 monthly review by the Festival Director. Your feedback is welcome.



EXTERNAL EQUIPMENT

- All external electrical equipment brought in to the unit, legally, must be covered by an annual PAT certificate. A current certificate should be forwarded to the venue at least 48 hours in advance of your event.
- If items are brought in, for example lights, amps, PA's, do not have a current PAT certificate it is at the venue's discretion on whether to take forward the event
- Please save us the embarrassment of cancelling your event due to untested or faulty equipment

- Any equipment that is erected at height, eg screens, PA, props, tripods etc, or has a trip hazard attached, eg wires, must have an accompanying risk assessment, carried out by the owner or user of the equipment and specific to use in On The Fringe
- Risk assessments should be lodged with the venue at least 48 hours prior to your event
- We encourage equipment owners to take out their own PL insurance on their equipment and On The Fringe can take no responsibility for damages caused to or by external equipment
- You will be asked to sign a disclaimer when bringing in your equipment

INTERNAL EQUIPMENT

We have a range of event equipment that can be used for your event, some of which is covered in the hourly fee and some of which carries an extra charge, more details can be found [here](#). In signing your hire agreement you agree to respect and take care of any On The Fringe equipment used

Hire agreements include an inventory of any requested equipment and the individual named on the hire agreement will have the responsibility of ensuring all equipment is in place at end of event, it will also be this individuals responsibility to replace damaged or missing equipment